



EST. JUNE 19, 1883

**Soboba Band of Luiseño Indians  
Soboba Public Works**

**Request for Proposal (RFP)  
Storm Water Drainage  
Line J  
PHASE 2**

**GEOTECHNICAL  
SERVICES**

**Soboba Band of Luiseño Indians (SBLI)  
24099 Soboba Road  
San Jacinto, California 92583  
PH: 951-692-8047  
[kbrennan@soboba-nsn.gov](mailto:kbrennan@soboba-nsn.gov)**

## **Introduction**

SOBOBA BAND OF LUISEÑO INDIANS "SBLI" issues this Request for Proposal (RFP) (hereinafter referred to as the "SBLI"). The purpose of this RFP is to provide full geotechnical services for the construction of stormwater infrastructure to effectively capture and divert stormwater runoff into a drainage basin.

Upon receiving and reviewing the proposals, the Owner *may* elect to interview selected consultants. Interview dates and times are to be determined. *The Owner reserves the right to accept or reject any proposal at its sole discretion and is under no obligation to interview all candidates.*

Written proposals *must* be submitted to the SBLI by any of the following methods:

### **FedEx/UPS/In Person Delivery:**

**Soboba Band of Luiseño Indians  
Soboba Tribal Public Works  
Attn: Kathie Brennan  
24099 Soboba Rd.  
San Jacinto, CA 92583**

### **USPS Mail Process:**

**Soboba Band of Luiseño Indians  
Attn: Kathie Brennan  
P.O. Box 487  
San Jacinto, CA 92581**

### **Digital Submission Process:**

**Soboba Band of Luiseño Indians  
Attn: [kbrennan@soboba-nsn.gov](mailto:kbrennan@soboba-nsn.gov)  
CC: [Mrecendez@soboba-nsn.gov](mailto:Mrecendez@soboba-nsn.gov)  
Subject Line:  
*RFP Submission "insert your agency name"*  
**All documents must be submitted  
as one file in PDF format****

All proposals must consist of a sealed Bid, clearly marked as follows:

- Bid Proposal for **SBLI STORM WATER DRAINAGE LINE J & J-1 Geotechnical Services**

Submissions should adhere to the above listed directions. Any submissions that fail to meet the above standards will not move past the review stage. Proposals must be received **by April 21, 2025, at 5:00 PM local time**. Late proposals may be rejected. Submittal of proposals is at the individual's

or company's sole cost and expense, and unless otherwise agreed in writing by SBLI, such proposals shall become the sole property of SBLI and shall not be returned to the proposer.

**The Pre-Bid Walk is April 8, 2025 at 1:00 pm.** Meet at the Public Works office located at 24099 Soboba Road. It is mandatory that the Geotechnical firm attends the job walk. If you are unable to attend and would like to reschedule a site visit, email Kathie Brennan. Written questions (E-mail preferred) must be received no later than **April 14, 2025 at 5:00 PM local time**. They should be directed to **Kathie Brennan** via E-mail at [kbrennan@soboba-nsn.gov](mailto:kbrennan@soboba-nsn.gov) and **Mary Recendez** via E-mail at [Mrecendez@soboba-nsn.gov](mailto:Mrecendez@soboba-nsn.gov) . Phone calls will not be accepted. Answers to all questions of general applicability will be posted via addendum or responded to prior to the final submission deadline.

### **General Project Information**

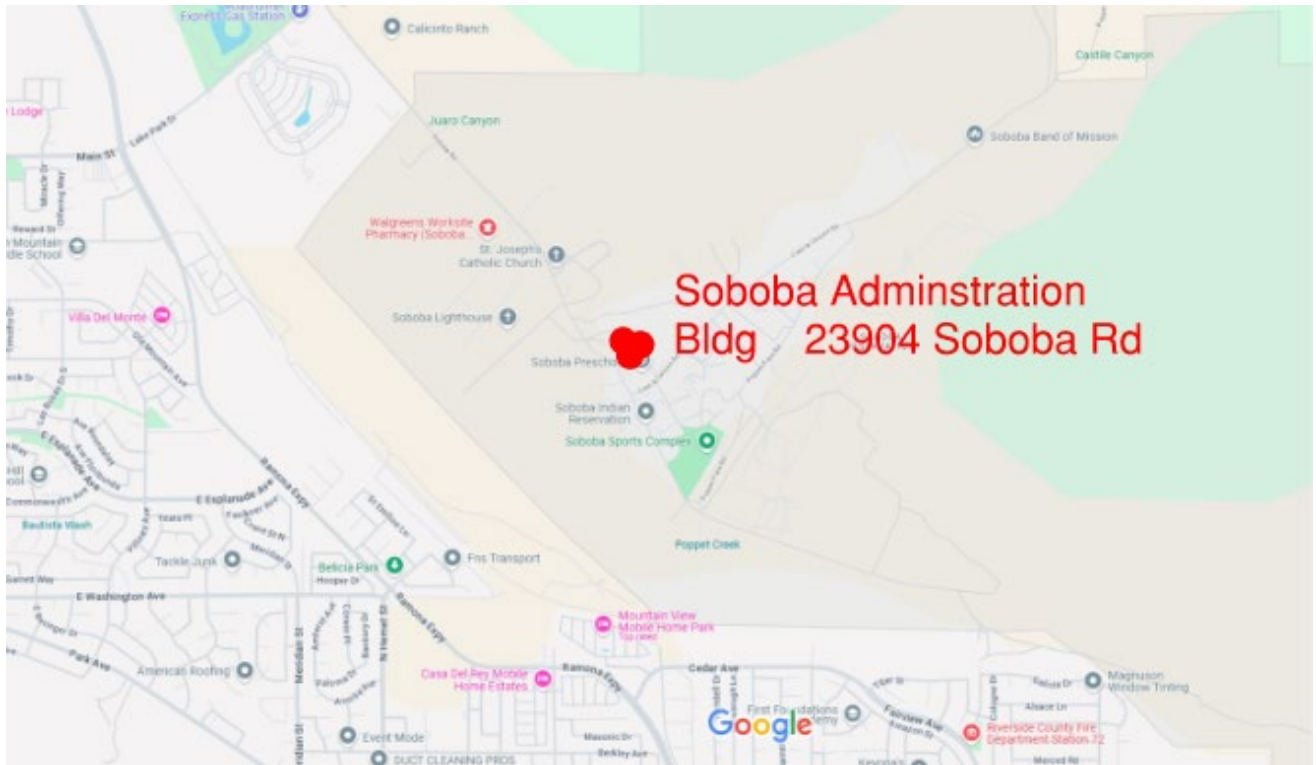
1. **Project:** Soboba Storm Water Drainage Line J & J-1
2. **Project Owner:** SOBOBA BAND OF LUISEÑO INDIANS "SBLI"
3. **Location:** Off Castile Canyon Road, San Jacinto, CA
4. **General Project Description:** The project.

### **Contractual Arrangements:**

SBLI expects to enter into a contract with a single company ("CONSULTANT") to provide full service Geotechnical Services including preparation of a soils report and services required during the construction of the Line J & J1 Storm Water Drainage section ("Project"). This Line J-1 will tie into the Future Line J project that is being designed currently and will be out for bid in July 2025. The Provider will have sole contractual responsibility for completing the Project and paying all costs for labor, materials, equipment, supplies, and all other expenses required to deliver a complete Project as specified herein. The Provider may contract with firms acceptable to SBLI to fulfill its obligations under the contract; however, SBLI will not be a party to any such contracts. Notwithstanding anything to the contrary in this RFP, nothing shall require SBLI to enter into any contract relating to or arising from this RFP or to pursue otherwise the Project (in whole or in part).

### **Background:**

Today, the Soboba Band of Luiseño Indians is a federally-recognized tribal government that exercises our right to self-governance and self-determination. The results of exercising these rights can be seen in both our tribal government and our business enterprises. Diversification within our many business enterprises have allowed us to support the well-being of our Tribal Members by providing a wide range of services through tribal government programs. This is seen through our Tribal Administration such as the Soboba Fire Department, Public Works, Environmental Programs, Cultural Programs and many others.



**Project Map:**

Reference link below for updated maps regarding this parcel of land. Please note, the imagery on the Google Earth website may not be reflecting the most recent landscape.

<https://earth.google.com/web/@33.7753463,-116.91037133,533.10083234a,195.80340911d,35y,-14.0727034h,5.05938791t,359.9971649r/data=CgRCAggBQgIIAEoNCPwEQAA>

**Project Timeline:**

Phase 1 start date will be May 15, 2025 or sooner. Completion date is July 22, 2025 to meet a FEMA grant deadline. Phase 2 tentative start date is September 15, 2025 with a completion date of June 15, 2026.

**Geotechnical Scope of Work:**

**Construction of Work for reference:**

**CONSULTANT IS EXPECTED TO PERFORM THE FOLLOWING:**

- **GEOTECHNICAL REPORT**
  - A. Geotechnical report to include test results and recommendations for the below items, but not limited to:

- A. For storm water infiltration we will need 2 – 3 perc test in/around the fields.
- B. Minimum (10) borings for recommendations at the concrete slabs, asphalt paving and the synthetic turf/permeable base system. Provide paving recommendations for pedestrian, vehicular and fire apparatus at Castile Canyon Road and Poppet Flats Road. Full profile recommendations including any subgrade prep.
- C. The scope of such services could include: geohazards investigation, geotechnical/seismic investigation, soils testing (e.g. corrosivity, acidity, compression, percolation, boron, and red fire ant testing) foundation engineering and design, geotechnical observation and testing during construction. Such services may include: reviewing background information, conducting field studies, laboratory testing and analysis, coordination with architectural firms or design teams, and attendance of various meetings.

- **FIELD REPRESENTATION**

- a. Supervision of all work by a registered geotechnical engineer and/or a registered engineering geologist.
- b. Familiarity and experience with relevant Code and CDE requirements pertaining to the assessment and remediation of geological, soils and seismic conditions that are relevant to school sites in California.
- c. Familiarity and experience with Testing and Inspection Requirements and the use of approved Material Testing Laboratories:
- d. Inspection and preparation of surfaces to receive compacted fill in accordance with all building department;
- e. Supervision and certification of the placement and compaction of fill, including all required tests and reports. Soils testing for corrosivity, acidity, compression, percolation, boron, and red fire ants.
- f. Geological, seismic, and geotechnical testing and experience and expertise respecting all of the foregoing and; preparation of reports respecting all of the foregoing, which reports shall include foundation and underground steel protection recommendations as appropriate.
- g. At a minimum, be certified with the California Board of Professional Engineers and Land Surveyors (CBPELS). Certification Number and any other license/certifications relating to this RFP.
- h. Work as a liaison with Regulatory Agencies. Liaison with regulatory agencies is required in order to provide guidance to the Tribe and others as deemed necessary.
- i. Perform Regulatory Agency Requirements. Tasks may include regulatory agency required surveillance.
- j. Coordinate and work with Tribe staff and consultants.
- k. Attend meetings and Other General Duties: Consultant must attend various pre-construction meetings, provide project oversight and/or project closeout assistance as necessary, and be available or on-site throughout the duration of the project, as required.
- l. Include in the report a description of the field and laboratory procedures to be utilized in the investigation.
- m. Include in the report a discussion of the material encountered in the borings and their engineering properties.
- n. Consult with the civil engineer regarding recommendations, including interpretation and clarification where requested.

- o. Provide edit of the civil's earthwork, rock removal and trenching specification masters to conform to the recommendations of the report.
  - p. Provide review of final specifications and drawings and furnish the CIVIL Engineer and Tribe with a letter stating the contract documents conform to the recommendations of the Geotechnical Report.
  - q. Respond to questions and/or corrections required by review agencies and design engineer and issue addenda as necessary to complete design and secure necessary approvals.
  - r. Consultant to coordinate site inspection with Tribal PM, 3 days prior to the commencement of work. Tribal PM will give direction per the EIR/CEQA report.
- **DRILLING AND SAMPLING METHODS:**
    - a. **The CONSULTANT needs to be aware that he will be taking samples from Tribal Member's property and needs to be scheduled 72 hours prior through the Public Work's office. The TRIBE will provide an escort. CONSULTANT must be sensitive to the culture and Reservation. The escort will make arrangements if a Cultural Monitor is required.**
    - b. The location and depth of the borings proposed by the CONSULTANT and the Engineer of RECORD shall be shown on a sketch accompanying the CONSULTANT's PROPOSAL. If the CONSULTANT finds it necessary to change the location or depth of any of these proposed borings, the TRIBE shall be notified and a new location or depth shall be agreed upon between the TRIBE and the CONSULTANT.
    - c. If unusual conditions are encountered including, but not limited to, unanticipated materials which cannot be penetrated by standard sampling equipment, the CONSULTANT shall immediately consult with the TRIBE.
    - d. The CONSULTANT shall take such measures as are required to obtain the necessary information, subject to the TRIBE's approval.
    - e. The CONSULTANT shall advise the TRIBE as to any further exploration and testing required to obtain information that the CONSULTANT requires for a professional interpretation of subsoil conditions at the PROJECT site and shall perform such additional work as authorized by the TRIBE.
    - f. The extent of exploration undertaken shall be consistent with that necessary to perform services consistent with the standards of CONSULTANT's profession and that would be necessary given the size and scope of the PROJECT consistent with the terms of this AGREEMENT. Sampling operations for both disturbed and undisturbed samples shall be in accordance with the American Society for Testing Materials (ASTM) Standards and other procedures, and as necessary to produce the information required for the Report(s).
    - g. Unless otherwise stipulated, drilling and sampling will be performed in accordance with current applicable ASTM Standards and other standards including, but not limited to, ASTM Standards D1586, D1587 and D2113.
    - h. Samples of soil shall be taken at the ground surface, at two feet below existing grade and at each identifiable change in condition, but not further apart than five feet in each of the borings unless otherwise specified on the boring drawing(s). Where clayey cohesive soils are encountered, thin walled tube samples shall be taken of representative strata. Split-spoon samples shall be placed in sealed jars labeled with the following information: (1) boring numbers, (2) sample number, (3) sample depth, (4) blows per increment required to drive sample as per applicable standards, (5) date, (6) PROJECT name, and (7) CONSULTANT's name.
    - i. Rock cores shall be not less than one of one eighth (1-1/8) inches in diameter, and shall be

placed in core boxes properly labeled as indicated above.

- j. The samples shall be preserved and field logs prepared by a California Registered Geotechnical Engineer.
- k. The CONSULTANT shall notify the TRIBE before drilling equipment is removed from the site and advise the TRIBE as to the field description of soil conditions encountered. The CONSULTANT shall perform such additional borings or other exploration as may be authorized by the TRIBE

- **FIELD AND LABORATORY REPORTS:**

- a. Each drawing shall carry a title block which contains the PROJECT name and location, the Registered Geotechnical Engineer's name and address, the date of the subsurface investigation, the date of the drawings, the initials of the person in charge of the crew making the investigation, the initials of the drafter, and the initials of the California Registered Professional Engineer who is the responsible checker.
- b. All data required to be recorded according to the American Society for Testing Materials ("ASTM") Standards or other standard test methods employed shall be obtained, recorded in the field and referenced to boring numbers; soils shall be classified in the field logs in accordance with current applicable ASTM Standards and the other standards, including but not limited to ASTM Standard D2488 but the classification for final logs shall be based on the field information, plus, results of tests plus further inspection of samples in the laboratory by CONSULTANT.
- c. Include with the report a chart illustrating the soil classification criteria and the terminology and symbols used on the boring logs.
- d. Identify the ASTM Standards or other recognized standard sampling and test methods utilized.
- e. Coordinate with the EOR the locations of the test borings.
- f. Provide a plot plan giving dimensioned locations of test borings.
- g. Provide vertical sections for each boring plotted and graphically presented showing number of borings, sampling method used, date of start and finish surface elevations, description of soil and thickness of each layer, depth to loss or gain of drilling fluid, hydraulic pressure required or number of blows per foot (N value) and, where applicable, depth to wet cave-in, depth to artisan head, groundwater elevation and time when water reading was made (repeat observation after 24 hours) and presence of gases. Note the location of strata containing organic materials, wet materials or other inconsistencies that might affect Engineering conclusions.
- h. Describe the existing surface conditions and summarize the subsurface conditions.
- i. Provide a profile and/or topographic map of rock or other bearing stratum.
- j. Analyze the probable variations in elevation and movements of subsurface water due to seasonal influences.
- k. Report all laboratory determinations of soil properties.

- **EVALUATION & RECOMMENDATION CRITERIA:**

- a. The CONSULTANT shall analyze the information developed by investigation or otherwise available to the CONSULTANT, including those aspects of the subsurface conditions which may affect design and construction of proposed structures, and shall consult with the AOR on the design and engineering requirements of the PROJECT.
- b. Based on such analysis and consultation, the CONSULTANT shall submit a professional evaluation and recommendations for the necessary areas of consideration.
- c. Anticipation of, and management of, groundwater for design of structures and pavements.

- d. Lateral earth pressures for design of walls below grade, including backfill, compaction and sub-drainage, and their requirements.
- e. Soil material and compaction requirements for site fill, construction
- f. backfill, and for the support of structures and pavements.
- g. Pavement design.
- h. Design criteria for temporary excavation and temporary protection such as
- i. excavation sheeting, underpinning and temporary dewatering systems.
- j. Slope inclination and stability recommendations.
- k. Seismic activity.
- l. Frost penetration depth and effect.
- m. Analysis of the effect of weather and/or construction equipment on soil during construction.
- n. Analysis of soils to ascertain presence of potentially expansive,
- o. deleterious, chemically active or corrosive materials or conditions, or presence of gas.
- p. Recommendations for storm water drainage of Line J and connection point of Line J-1, paved areas including asphalt and roads, and the site in general, including site fill, construction backfill and support of structures and pavements. Include canyon drain recommendations where applicable.
- q. Anticipated shrinkage and bulking factor for on-site soils.
- r. Presence of contaminated soils, underground tanks and hazardous materials.
- s. Recommendations for excavation and mitigation of rock encountered, if applicable. Describe types of material requiring blasting and use of sonic wave testing methods to determine extent of blasting and associated costs.
- t. Recommendations for expansive potential of on-site soils, including the following methods: 1) soil presaturation, percentage past optimum and depth of presaturation 2) removal and recompaction of natural soils, 3) removal and import of select material; and 4) lime stabilization or similar treatment options.
- u. Identify potential water level, whether from perched water table or pressure source (spring or underground stream).
- v. Pavement design recommendations, including "R" value test, for asphalt pavement and base sections for automobile and bus traffic. Base paving recommendations on a traffic index value of 4.5 for parking areas, 6.0 - 6.5 for driveways and 7.0 for fire lanes.
- w. Provide a geologic and earthquake engineering assessment, identifying any geological hazards associated with proposed site. Consideration shall be given, but not limited to, potential earthquake shaking landslide, flooding, expansive soil, fault displacement, soil liquefaction and subsidence. In addition, comply with California Building Code, Chapter 16 regarding Site Geology and Soil Characteristics and all site-specific considerations as established in General Plan Seismic Hazard Elements as adopted by the local jurisdiction.
- x. Active, passive and seismic pressures for retaining and basement walls or structures, and Coefficient of Friction. Include recommendations for pipe-based drainage relief behind such walls.
- y. Recommendations for floor slabs on grade and exterior concrete walk ways, including sub base, base and vapor retarder considerations.
  - i. the CONSULTANT shall be responsible for assisting the TRIBE in gathering information and processing forms required by applicable governing authorities,

and INSPECTOR, in a timely manner and assist with the proper PROJECT close-out, if necessary.

- ii. If work requested by the Engineer involves additional charge, prior written approval of the TRIBE shall be obtained before proceeding.
- iii. CONSULTANT shall file all Interim Verified Reports, a Verified Report and any other documents that are necessary for the PROJECT's timely inspection and close-out as required by the applicable governmental agencies and/or authorities having jurisdiction over the PROJECT including, but not limited to, the Division of the State Architect ("INSPECTOR"). The CONSULTANT shall observe the construction of the PROJECT during the course of construction, at no additional cost to the TRIBE, to maintain such personal contact with the PROJECT as is necessary to assure the CONSULTANT that the Contractor's Work is being completed, in every material respect, in compliance with the INSPECTOR approved Construction Documents.
- iv. The CONSULTANT shall meet with the Engineer, Project Inspector, TRIBE, Contractor, Laboratory of Record and Special Inspectors as needed throughout the completion of the PROJECT to verify, acknowledge and coordinate the testing and special inspection program required by the INSPECTOR approved Construction Documents.
- v. The CONSULTANT shall prepare Interim Verified Reports and submit such Interim Verified Reports to the Project Inspector and the TRIBE prior to the Project Inspector's approval and sign off of any of the following sections of the Project Inspection Cards issued by the INSPECTOR as applicable:
  - Initial Site Work
  - Foundation
  - Appurtenances
  - Non-Building Site Structures
  - Finish Site Work
- vi. Upon the substantial completion of the PROJECT, the CONSULTANT shall prepare and submit to the Project Inspector and the TRIBE written Verified Report, pursuant to Title 24 of the California Code of Regulations. The CONSULTANT shall also submit a signed Verified Report to the Project Inspector and the TRIBE upon any of the following events: 1) Work on the PROJECT is suspended for a period of more than one month. 2) The services of the CONSULTANT are terminated for any reason prior to the completion of the PROJECT. 3) INSPECTOR requests a Verified Report.

• **GENERAL REQUIREMENTS:**

1. All work shall be performed by qualified personnel under the supervision of a Registered Professional Engineer. All reports shall bear the seal of a Registered Professional Engineer.
2. The CONSULTANT shall make a written record of all meetings, conferences, discussions and decisions made between or among the CONSULTANT and any other party related to the PROJECT, including the TRIBE, Engineer or Contractor, during all phases of the PROJECT and concerning any material condition in the requirements, scope, performance and/or sequence of the work. The CONSULTANT shall provide a copy of such record to the TRIBE.
3. **PROTECTION OF PROPERTY:** The CONSULTANT shall contact the TRIBE and all utility companies in order to obtain information regarding buried utilities and

structures and shall take all reasonable precautions to prevent damage to property when CONSULTANT is performing its services under this AGREEMENT. The CONSULTANT shall reasonably restore the site to the condition existing prior to the CONSULTANT's entry, which restoration shall include, but not be limited to, backfilling of borings, patching of slabs and pavements, and repair of lawns and plantings. Each boring should be plugged temporarily, pending any additional groundwater readings. At the completion of any groundwater readings, the borings shall be permanently plugged, including patching of slabs and pavements.

4. REPORTS AND LOGS: Deliver one copy of Geotechnical Report(s) and logs to the TRIBE. It is understood that the TRIBE, or the EOR on the TRIBE's behalf, may make and distribute copies of the reports and boring logs as necessary in connection with the proposed PROJECT without incurring obligation for additional compensation.
5. Logs of exploratory borings summarizing the soils conditions encountered, and the summary of laboratory testing results. Provide a plan indicating location of the borings, with a minimum of two (2) borings for any one building, taken within the perimeter limits of the proposed building and adjacent areas. In addition, provide a minimum of 1 boring at each paving and athletic field area. If no building layout is available at the time of investigation, provide a minimum of 10 borings.
6. DISPOSITION OF SAMPLES: After all laboratory tests have been completed, samples shall be retained at the CONSULTANT's office, and remain open to inspection (until the end of recording of a notice of completion at which time the TRIBE shall be contacted as to disposition of samples).
7. Provide 5 copies of the final report. Where necessary, update boring location plan to match final site plan.
8. During the term of this AGREEMENT, the CONSULTANT shall coordinate its services with the TRIBE, Engineer, Project Inspector, Contractor, and any other parties necessary to ensure that the requirements applicable to the CONSULTANT related to the Project Inspection Card procedure and any subsequent revisions or updates there to issued or required by the INSPECTOR, or any other/alternate processes are being met in compliance with the INSPECTOR's requirements. The CONSULTANT shall take all action necessary as to not delay progress in meeting any of the INSPECTOR's requirements. The CONSULTANT shall meet any applicable requirements set forth in the INSPECTOR's Construction Oversight Process Procedure and any subsequent revisions or updates thereto issued or required by the INSPECTOR. Any references to the INSPECTOR requirements, INSPECTOR forms, documents, manuals applicable to the PROJECT shall be deemed to include and incorporate any revisions or updates thereto.

## **PHASE 1 – FEMA PDM GRANT**

### **WORK REQUIRED: Reference pages 6 – 9 of Inland Foundation Report dated 2/29/24**

1. Field Verification – During all grading and backfilling, tests and observations should be performed by Geotechnical consultant to verify that the exposed subsurface conditions are as expected and that grading is performed in accordance with the project specifications. Density testing should be performed in accordance with the current ASTM D1555 or ASTM D6938 test

methods.

- a. Excavation – inspect for unsuitable soils to determine if acceptable for backfill material
- b. Shoring
- c. Pipe trench
- d. Backfill – acceptable material and installed in acceptable lifts
- e. Compaction – test to meet a minimum of 90% per soils report

**PHASE 1 Construction Scope of work for bidding purposes to determine amount of time required for field representation. Assume project duration is 60 calendar days.**

Plans prepared by ERSC- Sheets 1, 2 and 3

Contractor shall construct the flood control improvements shown on the drawings in conformance with the requirements of the Riverside County Flood Control & Water Conservation Tribe's MOU standard specifications dated March 2020 and Tribe standard drawings.

1. Construct concrete 12' W x 8'H PRCB per Caltrans plan D83A.
2. Construct concrete 8'W x 8'H PRCB per Caltrans D83A.
3. Construct 54' RCP 1500-D, L=8' @ 3.0%
4. Construct transmission structure No. 2 per RCFC & WCD standard dwg TS302, A = 60', B = 54" C=11', Elevation "S" = 1787.12, Elevation "R" = 1787.47
5. Construct manhole No. 2 per RCFC & WCD standard drawing MH253.
6. Construct concrete bulkhead for 12'W x 8'H PRCD per RCFC & WCD standard drawing M816.
7. All transition structural rebars sizes and spacing shall be per Caltrans standard drawing D83A for PRCB 12'W x 8'H.
8. Construct headwall/wingwall per Caltrans standard D84.
9. Construct ¾ ton rip rap per detail A-A
10. Construct trash rack per SSPWC standard drawing 361-2
11. Construct chain link fence per RCFC & WCD standard drawing M801.
12. All curbs, gutters, sidewalks, driveways and other existing improvements are to be reconstructed in kind and at the same elevation and location as the existing improvements.

**BID NOTES**

1. The project PHASE 1 is funded by a FEMA PDM grant. No soils report required.
2. The project PHASE 2 is funded by SCAG REAP 2.0 grant. Prepare soils report.
3. The Geotechnical Report for the Tribe's Septic to Sewer project can be used as reference since the report covers the same location.
4. The Master Drainage Plan is included for reference.

**PHASE 2 – SCAG REAP 2.0 GRANT**

**WORK REQUIRED: as listed above in Scope of Work**

1. Geotechnical report – time is of the essence to prepare this report. State on your proposal how long it will take before the Geotechnical Report will be submitted. The design engineer requires this report to complete his construction plans. Tribe is requesting the report be submitted by June 20, 2025.
2. Anticipated project start is 9/15/2025 with a completion of June 15, 2026; a total of 9 months.
3. Field Verification – During all grading and backfilling, tests and observations should be performed by Geotechnical consultant to verify that the exposed subsurface conditions are as expected and that grading is performed in accordance with the project specifications. Density testing should be performed in accordance with the current ASTM D1555 or ASTM D6938 test methods.
  - a. Excavation – inspect for unsuitable soils to determine if acceptable for backfill material
  - b. Shoring
  - c. Pipe trench
  - d. Backfill – acceptable material and installed in acceptable lifts
  - e. Compaction – test to meet a minimum of 90% per soils report

**Proposal Submittal Requirements, Qualification Portion:**

The following items **must be submitted** as a part of the **Qualification** portion of the proposal:

1. Summary of proposer's qualifications, including experience of key personnel and relevant expertise and customer references. This summary of qualifications must specifically indicate:
  - a. Reference to previous work with Tribal Governments and/or Tribal Corporations.
  - b. Completed projects similar in scope and size completed during the last ten years, indicating the project size, location, completion date, and client. At least one of the projects must be the same size or larger.
  - c. Proposed key personnel to be assigned to the project "Team," including their relevant backgrounds. Indicate the Team organization and responsibilities as well as the primary decision-maker and the designated point-of-contact. The proposed team shall be the team that delivers the completed Project. Any Team changes after the Project award shall be reviewed and approved by SBLI.
  - d. Partnering companies and/or subcontractors and their relationship, responsibilities, and experience.
  - e. Reference names, addresses, E-mails, and phone numbers with a brief description of projects completed for each reference. References should have direct experience with the team and knowledge of the work performed.

- Include project photos. A minimum of three relevant references for projects of similar scope is required.
- f. Signed certification that proposer and any identified partnering companies and/or subcontractors have not been declared ineligible to receive federal contracts.
  - g. Provide copies of contractor licenses and copies of certificate of insurance

### **DIR Registration of Geotechnical Engineer:**

A Geotechnical Engineer shall not be qualified to submit a proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in the Labor Code, unless currently registered and qualified to perform public works pursuant to Section 1725.5. It is not a violation of this section for an unregistered architect to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the Geotechnical Engineer is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

### **Prevailing Wage Requirements:**

This Project is a public works project as defined in Labor Code section 1720. Each contractor bidding on this Project and all subcontractors (of any tier) performing any portion of the Work must comply with the Labor Code sections 1725.5 and 1771.1 and must be properly and currently registered with DIR and qualified to perform public works pursuant to Labor Code section 1725.5 throughout the duration of the Project. For more information and up to date requirements, architects are recommended to periodically review the DI's website at [www.dir.ca.gov](http://www.dir.ca.gov). Geotechnical Engineer shall be solely responsible for ensuring compliance with Labor Code section 1725.5 as well as any requirements implemented by DIR applicable to its services or its subcontractors throughout the term of the Agreement and in no event shall contractor be granted increased payment from the Tribe or any time extensions to complete the Project as a result of contractor's efforts to maintain compliance with the Labor Code or any requirements implemented by DIR. Failure to comply with these requirements shall be deemed a material breach of this Agreement and grounds for termination for cause. The contractor and all subcontractors shall furnish certified payroll records as required pursuant Labor Code section 1776 directly to the Labor Commissioner in accordance with Labor Code section 1771.4 on at least on a monthly basis (or more frequently if required by the Tribe or the Labor Commissioner) and in a format prescribed by the Labor Commissioner. The Tribe reserves the right to withhold contract payments if the Tribe is notified, or determines as the result of its own investigation, that contractor is in violation of any other the requirements set forth in Labor Code section 1720 et. Seq. at no penalty or cost to the Tribe. Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/Department of Labor Standards Enforcement (DLSE).

### **Proposal Submittal Requirements, Bid Portion:**

The following items **must be submitted** as a part of the Bid portion of the proposal:

1. Detailed itemization of costs and expenses included in bid amount.
2. Identification of a single key point of contact representing the proposer

3. Identification of special certification(s) or designation(s) for the Proposer's company
4. The apparent winning proposer will be asked to provide a sample of post-project documentation

**Selection Process:**

1. All proposals will be reviewed for completeness, clarity, and conformance with submittal requirements identified in the section entitled "**Proposal Submittal Requirements, Qualification Portion.**" The Proposers that satisfy these requirements shall be deemed fully qualified to perform the specific repairs listed in the Forensic report according to the specified criteria based on previous documented project experience of similar scope and design, the proposed team members, and references.
2. All qualified proposals will be reviewed for completeness, clarity, and conformance with submittal requirements identified in the section entitled "**Proposal Submittal Requirements, Bid Portion.**" The selection of the successful bidder shall be at the sole and absolute discretion of the Soboba Tribal Council & Executive Board.

**Evaluation Criteria:**

The SBLI will use the following criteria in evaluating proposals received in response to this RFP. The successful proposal will be submitted in response to this RFP by the submittal deadline that is the most advantageous to the Tribe. A review and selection committee composed of key government officials will evaluate proposals. The evaluation of proposals and the selection of the successful proposal will be based on the information provided by the proposer in its proposal, including, without limitation, the proposer's qualifications. Consideration may also be given to any additional information helpful to the Tribe. The Tribe is not bound to accept the lowest-priced proposal if that proposal is not the most advantageous to the Tribe as determined by the selection committee. Completeness of Proposal: Any submission that does not contain each element described in this RFP, fully completed, initialed, or executed, as appropriate, may be judged incomplete and may not be considered further.

Scoring Criteria:

- 40% Firm experience and staff
- 30% Technical approach and management plan
- 25% Proposed fee
- 5% Native Preference

Oral Presentation: At the Tribe's discretion, oral interviews may be scheduled.

**Approximate Schedule:**

Issue Date for RFP	04/02/2025
Pre-Bid Walk	04/08/2025
Last Day to Submit Questions	04/14/2025
Proposals	04/21/2025

Award	05/01/2025
Project Start	05/15/2025
Completion	07/22/2025

**Cooperation by SBLI:**

Upon notice of award, SBLI will provide any reasonable and available information and plans regarding the Project to assist with the process and provide reasonable assistance to the Provider during the master planning and redesign process.

**Project Points of Contact**

Kathie Brennan  
Director of Planning &  
Development  
[kbrennan@soboba-nsn.gov](mailto:kbrennan@soboba-nsn.gov)



Please complete this form and attach it with your proposal

Date Submitted: \_\_\_\_\_

### CONTACT INFORMATION

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Phone: \_\_\_\_\_

### COMPANY INFORMATION

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip code: \_\_\_\_\_

Company Web Address: \_\_\_\_\_

Number of employees: \_\_\_\_\_

What is your primary business? \_\_\_\_\_

Length of time in business: \_\_\_\_\_

## Form Questions

Please answer the following questions:

1. Provide a brief description of your company history.
2. Describe the services your company offers.
3. Describe any previous services you have provided to the Soboba Band of Luiseno Indians; Include project names and dates.

REFERENCES

Reference #1: Name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Reference #2: Name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Reference #3: Name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

## **General Insurance Requirements for ADMINISTRATIVE BLDG REPAIRS**

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### **General Requirements**

The successful Proposer must meet the following insurance requirements throughout the term of the contract include SBLI as an additional insured and provide SBLI with Certification of Insurance prior to beginning work and must provide a 30-day prior notice of cancellation, non-renewal or material change.

During the entire period of the project or work, the GENERAL CONTRACTOR shall provide the following types and amounts of insurance, as a minimum. SBLI and their respective related persons or entities (to be determined by SBLI) shall be named as an additional insured on all insurance policies except worker's compensation. The GENERAL CONTRACTOR shall endorse all their insurance policies - with a waiver of subrogation - waiving their rights to subrogate against their respective related persons or entities.

Bidder shall have the following insurance coverage throughout term of this contract and shall include SBLI as an additional insured on the insurance policy. Bidder shall provide documentation of coverage and owner shall maintain file of coverage for term of contract. An exception is Item #1, Workman's Compensation. If the contractor does not have any employees or does not intend to have employees for the term of the contract, then this insurance is not required.

- a. Workers' Compensation Insurance in statutory amounts as required by California law with a minimum coverage as required by AS 23.30.045; and, where applicable, any other statutory obligations including but not limited to Federal U.S.L. & H. and Jones Act Requirements. This policy must waive subrogation against SBLI. Employer's liability coverage at a minimum of \$1,000,000. The bidder shall provide and maintain Workers' Compensation Insurance for all employees of the bidder engaged in work under this solicitation and/or subsequent agreements with SBLI. The bidder will be responsible for Workers' Compensation Insurance for any contractor or subcontractor who directly or indirectly provides services under this solicitation and/or subsequent agreements with SBLI.
- b. Commercial General Liability Insurance, with personal injury, contractual liability and product/completed coverage- \$1,000,000 per occurrence and \$3,000,000 in aggregate combined single where generally applicable shall include premises operations, independent contractors, products/completed operations, broad form property damage, blanket contractual and personal injury endorsements. This policy must waive subrogation against SBLI.

1. \$1,000,000 Each Occurrence

- 2. \$2,000,000 General Aggregate
- 3. \$2,000,000 Products/ Completed Operations Aggregate
- 4. \$1,000,000 Personal and Advertising Injury
- 5. \$50,000 SBLI Damage Legal Liability (any one SBLI)
- 6. \$5,000 Medical Expense (any one person)

- c. Automobile Liability Insurance including all owned, hired and non-owned, automobiles -coverage limits not less than \$1,000,000 combined single limit bodily injury and \$50,000 property damage including all owned, non-owned, and hired automobiles. This policy must waive subrogation against SBLI.
- d. GENERAL CONTRACTOR shall maintain in effect all insurance coverages required under the Contract at Contractor’s sole expense and with insurance companies acceptable to SBLI. All policies shall contain a provision that coverage will not be modified, cancelled or not renewed until at least thirty (30) days prior written notice has been given to SBLI. Certificates of insurance showing required coverage to be in force pursuant to this Section shall be filed with SBLI prior to commencement of the Work. In the event Contactor fails to obtain or maintain insurance coverage required under the Contract, SBLI may purchase such coverage as desired for SBLI’s benefit and charge the expense to Contactor, or terminate the Contract for default.
- e. CONTINUATION OF COVERAGE: If any of the required liability insurance is on a claim’s made basis, “tail” coverage will be required at the completion of this contract for twelve (12) months, or the maximum time period reasonably available in the marketplace. Contractor shall furnish certification of “tail” coverage as described or continuous “claims made” liability coverage for twelve (12) months following Contract completion. Continuous “claims made” coverage will be acceptable in lieu of “tail” coverage provided its retroactive date is on or before the effective date of this Contract. If Continuous “claims made” coverage is used, Contractor shall be required to keep the coverage in effect for not less than twelve (12) months from the end of the Contract. This will be a condition of the final acceptance of work or services.
- f. SUBCONTRACTORS: Contractor shall require and verify all subcontractors maintain insurance coverage subject to all of the requirements stated herein.
- g. ADDITIONAL INSURED
  - 1. Soboba Band of Luiseño Indians and Soboba Tribal Administration need to be listed as “Additional Insured”

Failure to provide evidence of adequate coverage is a material breach and grounds for termination of the contract.