# SOBOBA BAND OF LUISEÑO INDIANS Soboba Tribal Environmental Department

## **REQUEST FOR QUALIFICATIONS/PROPOSAL (RFQ/P)**

Poppet Creek Canyon Stormwater Infrastructure

PROJECT NAME: Poppet Creek Canyon Stormwater Infrastructure SOBOBA BAND OF LUISEÑO INDIANS (SBLI) - "Soboba Tribal Environmental Department (STED)" 23906 Soboba Road San Jacinto, California 92583 PH: 951-654-5544 caceves@soboba-nsn.gov

May 2024

#### **Introduction**

SOBOBA BAND OF LUISEÑO INDIANS "SBLI" issues this Request for Qualifications and Proposal (RFQ/P) (hereinafter referred to as the "SBLI"). The purpose of this RFQ/P is to construct stormwater infrastructure to effectively capture and divert stormwater runoff off into a drainage basin.

Upon receiving and reviewing the proposals, the Owner <u>may</u> elect to interview selected consultants. Interview dates and times are to be determined. <u>The Owner reserves the right to accept</u> or reject any proposal at its sole discretion and is under no obligation to interview all candidates.

Written proposals *must* be submitted to the SBLI by any of the following methods:

FedEx/UPS/In Person Delivery:

Soboba Band of Luiseño Indians Soboba Tribal Administration Attn: Christian Aceves 23906 Soboba Rd. San Jacinto, CA 92583

USPS Mail Process:

Soboba Band of Luiseño Indians Attn: Christian Aceves P.O. Box 487 San Jacinto, CA 92581

**Digital Submission Process:** 

Soboba Band of Luiseño Indians Attn: <u>Caceves@soboba-nsn.gov</u> CC: <u>Crodriguez@soboba-nsn.gov</u> Subject Line: *RFQ/P Submission "insert your agency name"* All documents must be submitted as one file in PDF format

All proposals must consist of two separate sealed components, Qualifications and a Bid, clearly marked as follows:

- Qualification Proposal for Poppet Creek Canyon Stormwater Infrastructure, and
- Bid Proposal for Poppet Creek Canyon Stormwater Infrastructure

Submissions should adhere to the above listed directions. Any submissions that fail to meet the above standards will not move past the review stage. Proposals must be received by **June 20, 2024**,

**at 5:00 PM local time**. Late proposals may be rejected. Submital of proposals is at the individual's or company's sole cost and expense, and unless otherwise agreed in writing by SBLI, such proposals shall become the sole property of SBLI and shall not be returned to the proposer.

Written questions (E-mail preferred) must be received no later than June 12, 2024 at 5:00 PM local time. They should be directed to Christian Aceves via E-mail at <u>caceves@soboba-nsn.gov</u> and Christine Rodriguez via E-mail at <u>crodriguez@soboba-nsn.gov</u>. Phone calls will not be accepted. Answers to all questions of general applicability will be posted via addendum or responded to prior to the final submission deadline.

#### **General Project Information**

- 1. **Project**: Poppet Creek Canyon Stormwater Infrastructure #7491042304C
- 2. Project Owner: SOBOBA BAND OF LUISEÑO INDIANS "SBLI"
- 3. Location Coordinates: 33.7827536, -116.8947287
- 4. **General Project Description**: The project consists of constructing stormwater capture and drainage infrastructure based off an existing engineering design plan which details the drawings and specifications. The purpose of the project is to construct infrastructure to capture and divert stormwater runoff into a drainage area. The current site is located on the Soboba Reservation along Poppet Creek Canyon.

#### **Contractual Arrangements:**

SBLI expects to enter into a contract with a single company ("Provider") to construct stormwater infrastructure ("Project") based off the provided engineering master plan developed by the Natural Resources Conservation Services. The Provider will have sole contractual responsibility for completing the Project and paying all costs for labor, materials, equipment, supplies, and all other expenses required to deliver a complete Project as specified herein. The Provider may contract with firms acceptable to SBLI to fulfill its obligations under the contract; however, SBLI will not be a party to any such contracts. Notwithstanding anything to the contrary in this RFQ/P, nothing shall require SBLI to enter into any contract relating to or arising from this RFQ/P or to pursue otherwise the Project (in whole or in part).

#### **Background:**

Today, the Soboba Band of Luiseño Indians is a federally-recognized tribal government that exercises our right to self-governance and self-determination. The results of exercising these rights can be seen in both our tribal government and our business enterprises. Diversification within our many business enterprises have allowed us to support the well-being of our Tribal Members by providing a wide range of services through tribal government programs. This is seen through our Tribal Administration such as the Soboba Fire Department, Public Works, Environmental Programs, Cultural Programs and many others.

#### Project Map:

#### See Appendix 1 Project Map

Reference link below for updated maps regarding this parcel of land. Please note, the imagery on the Google Earth website may not be reflecting the most recent landscape.

https://earth.google.com/web/@33.78259782,-

<u>116.89464665,555.46748459a,140.95951892d,35y,125.02430816h,59.99998759t,0r/data=OgM</u> <u>KATA</u>

### Scope of Work:

See Appendix 2 Construction Drawings See Appendix 3 Construction Bid Schedule

### **Proposal Submittal Requirements, Qualification Portion:**

The following items **must be submitted** as a part of the **Qualification** portion of the proposal:

- 1. Summary of proposer's qualifications, including experience of key personnel and relevant expertise and customer references. This summary of qualifications must specifically indicate:
  - a. Reference to previous work with Tribal Governments and/or Tribal Corporations.
  - b. Completed projects similar in scope and size completed during the last ten years, indicating the project size, location, completion date, and client. At least one of the projects must be the same size or larger.
  - c. Proposed key personnel to be assigned to the project "Team," including their relevant backgrounds. Indicate the Team organization and responsibilities as well as the primary decision-maker and the designated point-of-contact. The proposed team shall be the team that delivers the completed Project. Any Team changes after the Project award shall be reviewed and approved by SBLI.
  - d. Partnering companies and/or subcontractors and their relationship, responsibilities, and experience.
  - e. Reference names, addresses, E-mails, and phone numbers with a brief description of projects completed for each reference. References should have direct experience with the team and knowledge of the work performed. Include project photos. A minimum of three relevant references for projects of similar scope is required.
  - f. Signed certification that proposer and any identified partnering companies and/or subcontractors have not been declared ineligible to receive federal contracts.
  - g. Provide copies of contractor licenses and copies of certificate of insurance

#### **Proposal Submittal Requirements, Bid Portion:**

The following items **must be submitted** as a part of the Bid portion of the proposal (see "General" paragraph above):

1. Project Schedule showing major milestones

- 2. Detailed itemization of costs and expenses included in bid amount
- 3. Identification of a single key point of contact representing the proposer
- 4. Identification of special certification(s) or designation(s) for the Proposer's company
- 5. The apparent winning proposer will be asked to provide a sample of post-project documentation

#### **Selection Process:**

- All proposals will be reviewed for completeness, clarity, and conformance with submittal requirements identified in the section entitled "<u>Proposal Submittal</u> <u>Requirements, Qualification Portion.</u>" The Proposers that satisfy these requirements shall be deemed fully qualified to construct the Poppet Creek Stormwater Infrastructure Project according to the specified criteria based on previous documented project experience of similar scope and design, the proposed team members, and references.
- All qualified proposals will be reviewed for completeness, clarity, and conformance with submittal requirements identified in the section entitled "<u>Proposal Submittal</u> <u>Requirements, Bid Portion.</u>" The selection of the successful bidder shall be at the sole and absolute discretion of the Soboba Tribal Council & Executive Board.

#### **Evaluation Criteria:**

The SBLI will use the following criteria in evaluating proposals received in response to this RFQ/P. The successful proposal will be submitted in response to this RFQ/P by the submittal deadline that is the most advantageous to the Tribe. A review and selection committee composed of key government officials will evaluate proposals. The evaluation of proposals and the selection of the successful proposal will be based on the information provided by the proposer in its proposal, including, without limitation, the proposer's qualifications. Consideration may also be given to any additional information helpful to the Tribe. The Tribe is not bound to accept the lowest-priced proposal if that proposal is not the most advantageous to the Tribe as determined by the selection committee. Completeness of Proposal: Any submission that does not contain each element described in this RFQ/P, fully completed, initialed, or executed, as appropriate, may be judged incomplete and may not be considered further.

#### Scoring Criteria:

- 30% Firm experience and staff
- 10% Technical approach and management plan
- 25% Sample deliverables
- 10% Proposed Schedule
- 20% Proposed fee
- 5% Native Preference

Oral Presentation: At the Tribe's discretion, oral interviews may be scheduled.

#### **Approximate Schedule:**

Issue Date for RFQ/P	05/15/2024
Pre-Bid Walk	05/29/2024

Last Day to Submit Questions	06/12/2024
Proposals Due	06/20/2024
Award	07/09/2024
Kickoff Meeting	08/12/2024
Construction Begins	<u>09/03/2024</u>
Construction Completed	10/31/2024

#### **Cooperation by SBLI:**

Upon notice of award, SBLI will provide any reasonable and available information and plans regarding the Project to assist with the process and provide reasonable assistance to the Provider during the master planning and redesign process.

#### **Project Points of Contact**

Christian Aceves Environmental Director caceves@soboba-nsn.gov

Christine Rodriguez Environmental Administrative Assistant <u>crodriguez@soboba-nsn.gov</u>

Kathie Brennan Director of Planning and Operations kbrennan@soboba-nsn.gov



# Please complete this form and attach it with your proposal

Date Submitted:	_
CONTACT INFORMATION First Name:	Last Name:
Job Title:	
E-mail Address:	
Phone:	
COMPANY INFORMATION	
Company Name:	
Street Address:	
City:	
State:	
Company Web Address:	
Number of employees:	
What is your primary business?	
Length of time in business:	

#### Form Questions

Please answer the following questions:

1. Provide a brief description of your company history.

2. Describe the services your company offers.

*3.* Describe any previous services you have provided to the Soboba Band of Luiseno Indians; Include project names and dates.

#### REFERENCES

Reference #1: Name:
Phone:
E-mail Address:
Reference #2: Name:
Phone:
E-mail Address:
Reference #3: Name:
Phone:
E-mail Address:

### General Insurance Requirements for Poppet Creek Canyon Stormwater Infrastructure

#### **General Requirements**

The successful Proposer must meet the following insurance requirments throughout the term of the contract include SBLI as an additional insured and provide SBLI with Certification of Insurance prior to beginning work and must provide a 30-day prior notice of cancellation, non-renewal or material change.

During the entire period of the project or work, the GENERAL CONTRACOTR shall provide the following types and amounts of insurance, as a minimum. SBLI and their respective related persons or entities (to be determined by SBLI) shall be named as an additional insured on all insurance policies except worker's compensation. The GENERAL CONTRACTOR shall endorse all their insurance policies - with a waiver of subrogation - waiving their rights to subrogate against their respective related persons or entities.

Bidder shall have the following insurance coverage throughout term of this contract and shall include SBLI as an additional insured on the insurance policy. Bidder shall provide documentation of coverage and owner shall maintain file of coverage for term of contract. An exception is Item #1, Workman's Copmensation. If the contractor does not have any employees or does not intend to have employees for the term of the contract, then this insurance is not required.

- a. Workers' Compensation Insurance in statuatory amounts as required by Claifornia law with a minimum coverage as required by AS 23.30.045; and, where applicable, any other statuatory obligations including but not limited to Federal U.S.L. & H. and Jones Act Requirments. This policy must waive subrogation against SBLI. Employer's liablity coverage at a minimum of \$1,000,000. The bidder shall provide and maintain Workers' Compensations Insurance for all employees of the bidder engaged in work under this solicitation and/or subsequent agreements with SBLI. The bidder will be responsible for Worjers' Compensation Insurance for any contractor or subcontractor who directly or indirectly provides services under this solicitation and/or subsequent agreements with SBLI.
- b. Commercial General Liability Insurance, with personal injury, contractual liability and product/completed coverage- \$1,000,000 per occurrence and \$3,000,000 in aggregate combined single where generally applicable shall include premises operations, independent contractors, products/completed operations, broad form property damage, blanket contractual and personal injury endorsments. This policy must waive subrogation against SBLI.
  - 1. \$1,000,000 Each Occurance
  - 2. \$2,000,000 General Aggregate
  - 3. \$2,000,000 Products/ Completed Operations Aggregate
  - 4. \$1,000,000 Personal and Advertising Injury

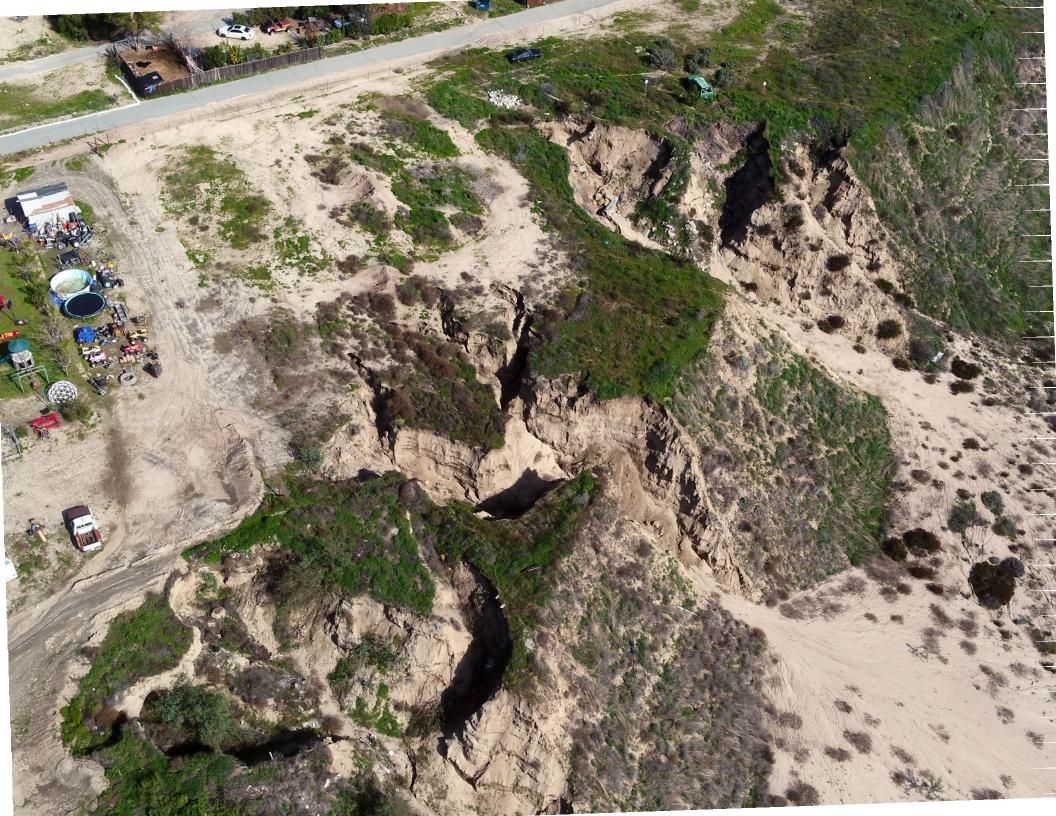
- 5. \$50,000 SBLI Damage Legal Liability (any one SBLI)
- 6. \$5,000 Medical Expense (any one person)
- c. Automobile Liablity Insurance including all owned, hired and non-owned, automobiles -coverage limits not less than \$1,000,000 combined single limit bodily injury and \$50,000 property damage including all owned, non-onwed, and hired automobiles. This policy must waive subrogation against SBLI.
- d. GENERAL CONTRACTOR shall maintain in effect all insurance coverages required under the Contract at Contractor's sole expense and with insurance companies acceptable to SBLI. All policies shall contain a provision that coverage will not be modified, cancelled or not renewed until at least thirty (30) days prior written notice has been given to SBLI. Certificates of insurance showing required coverage to be in force pursuant to this Section shall be filed with SBLI prior to commencement of the Work. In the event Contactor fails to obtain or maintain insurance coverage required under the Contract, SBLI may purchase such coverage as desired for SBLI's benefit and charge the expense to Contactor, or terminate the Contract for default.
- e. CONTIONUATION OF COVERAGE: If any of the required liablity insurance is on a claim's made basis, "tail" coverage will be required at the completion of this contract for twelve (12) months, or the maximum time period reasonably available in the marketplace. Contractor shall furnish certification of "tail" coverage as described or continuous "claims made" liablity coverage for twelve (12) months following Contract completion. Continous "claims made" coverage will be acceptable in lieu of "tail" coverage provided its retroactive date is on or before the effective date of this Contract. If Continuous "claims made" coverage is used, Contractor shall be required to keep the coverage in effect for not less than twelve (12) months from the end of the Contract. This will be a condition of the final acceptance of work or services.
- f. SUBCONTRACTORS: Contractor shall require and verify all subcontractors maintain insurance coverage subject to all of the requirements stated herein.
- g. ADDITIONAL INSURED
  - 1. Soboba Band of Luiseño Indians and Soboba Tribal Administration need to be listed as "Additional Insured"

Failure to provide evidence of adequate coverage is a material breach and grounds for termination of the contract.

# Appendix A

Materials Developed for the Project:

A-1 Project Map A-2 Construction Drawings A-3 Construction Bid Schedule





Vicinity Map (Not To Scale)



Project Location Map (Not To Scale)

BENCH MARK			
NO. ELEV. DESCRIPTION			
TBM #1	#1 1702.2 Inlet elevation of the existing 24" culvert		

	INDEX OF DRAWINGS
SHEET NO.	TITLE
1	Cover
2	Plan View
3	Plan View – Concrete Curb
4	Plan View – Drop Inlet
5	Profile View – 15 inch CPP
6	Concrete Catch Structure
7	Profile View- 24 inch CMP
8	Plan View- Rock Outlet A
9	Section View- Diversion
10	Plan View — Rock Outlet B
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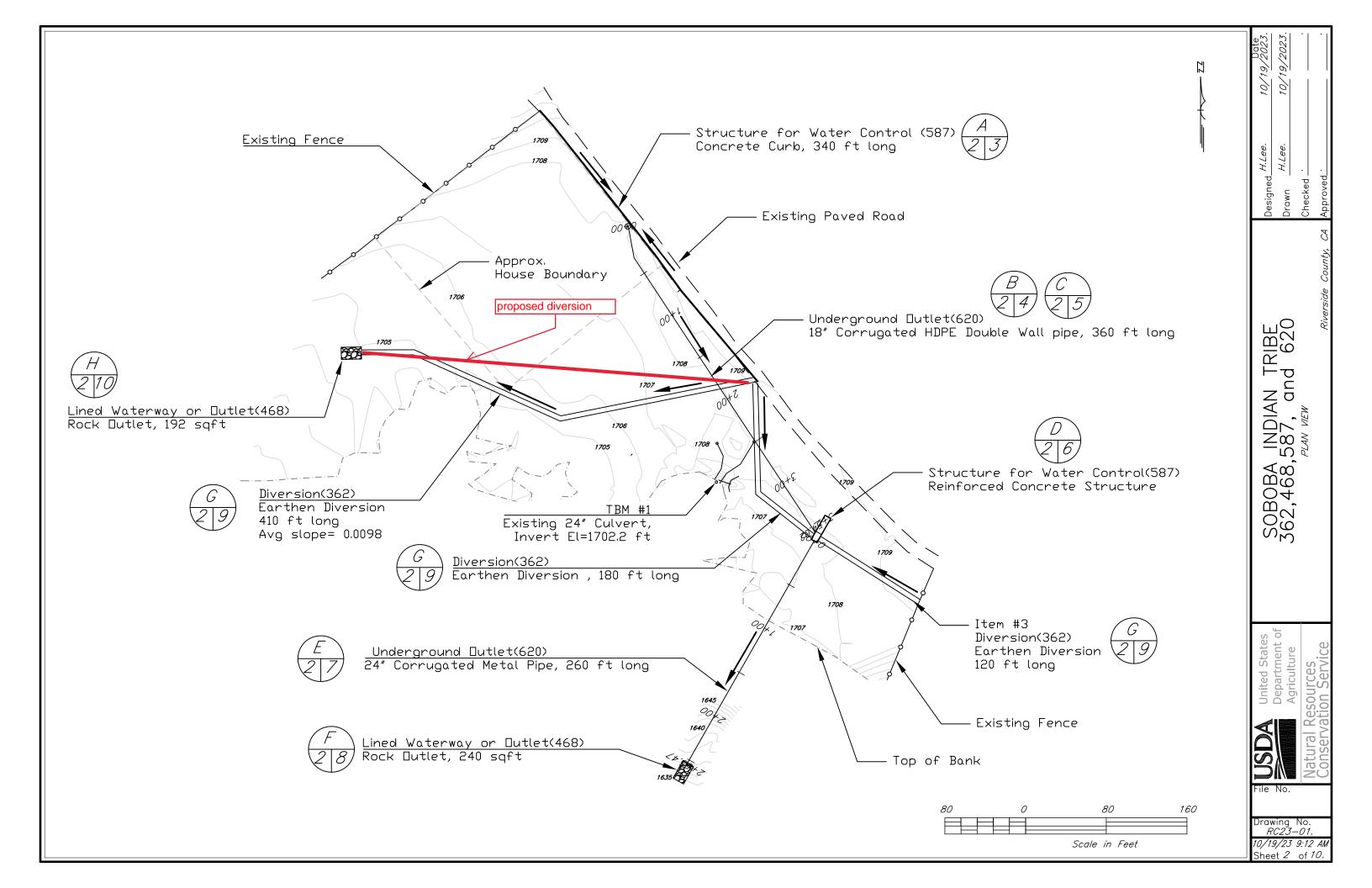
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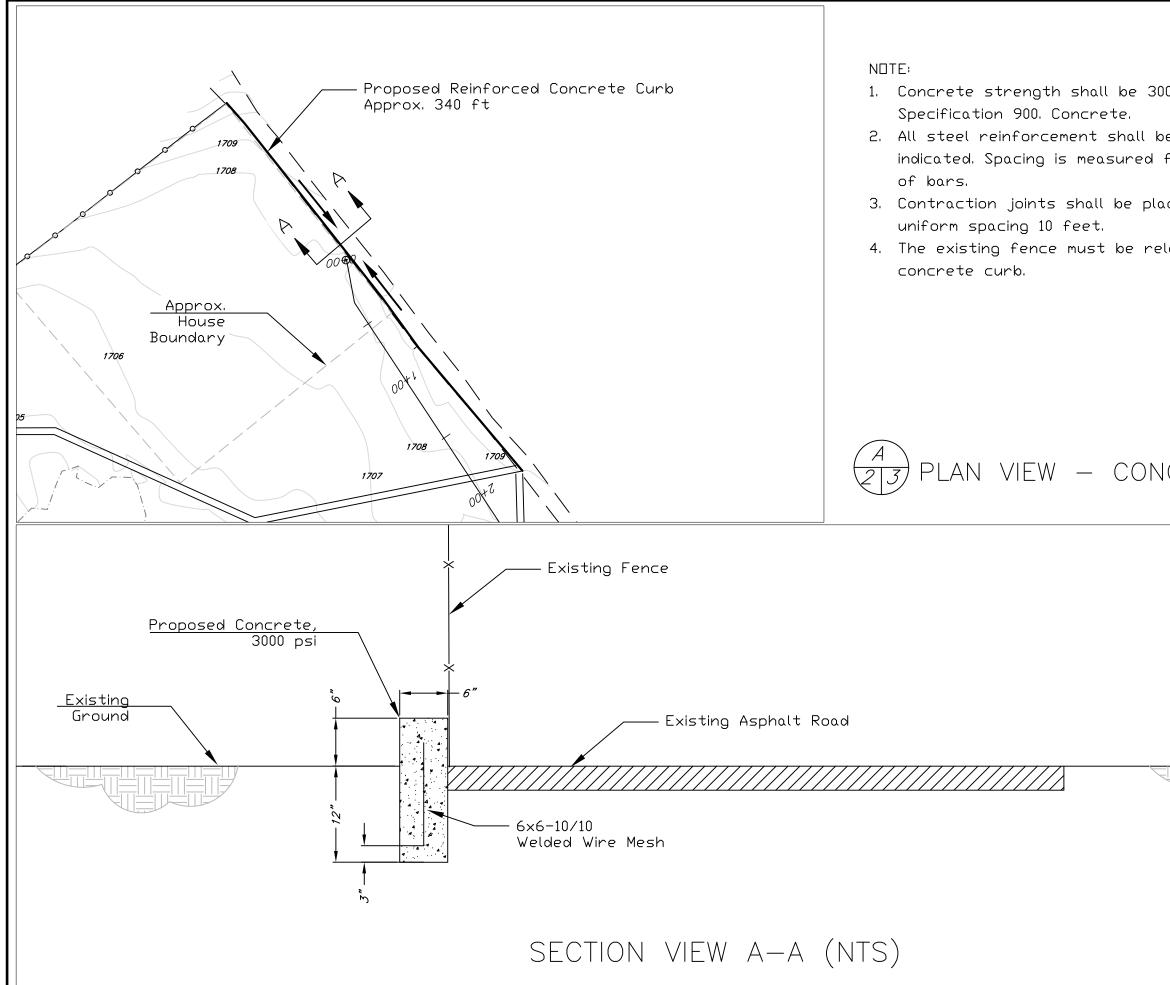
UNITED STATES DEPARTMENT OF AGRICULTURE NATURAL RESOURCES CONSERVATION SERVICE

PREPARED FOR: Soboba Band of Luiseno Indians

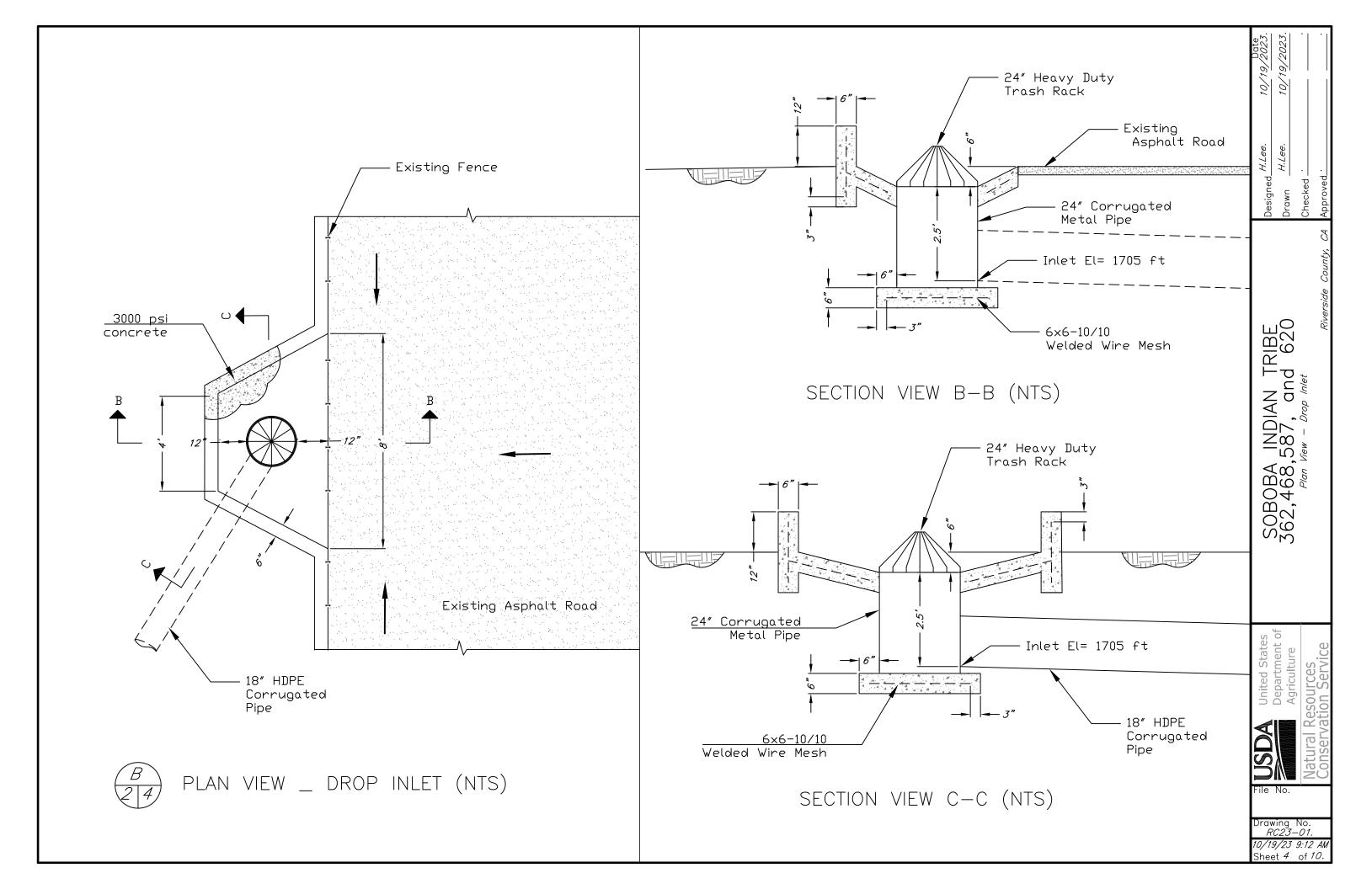
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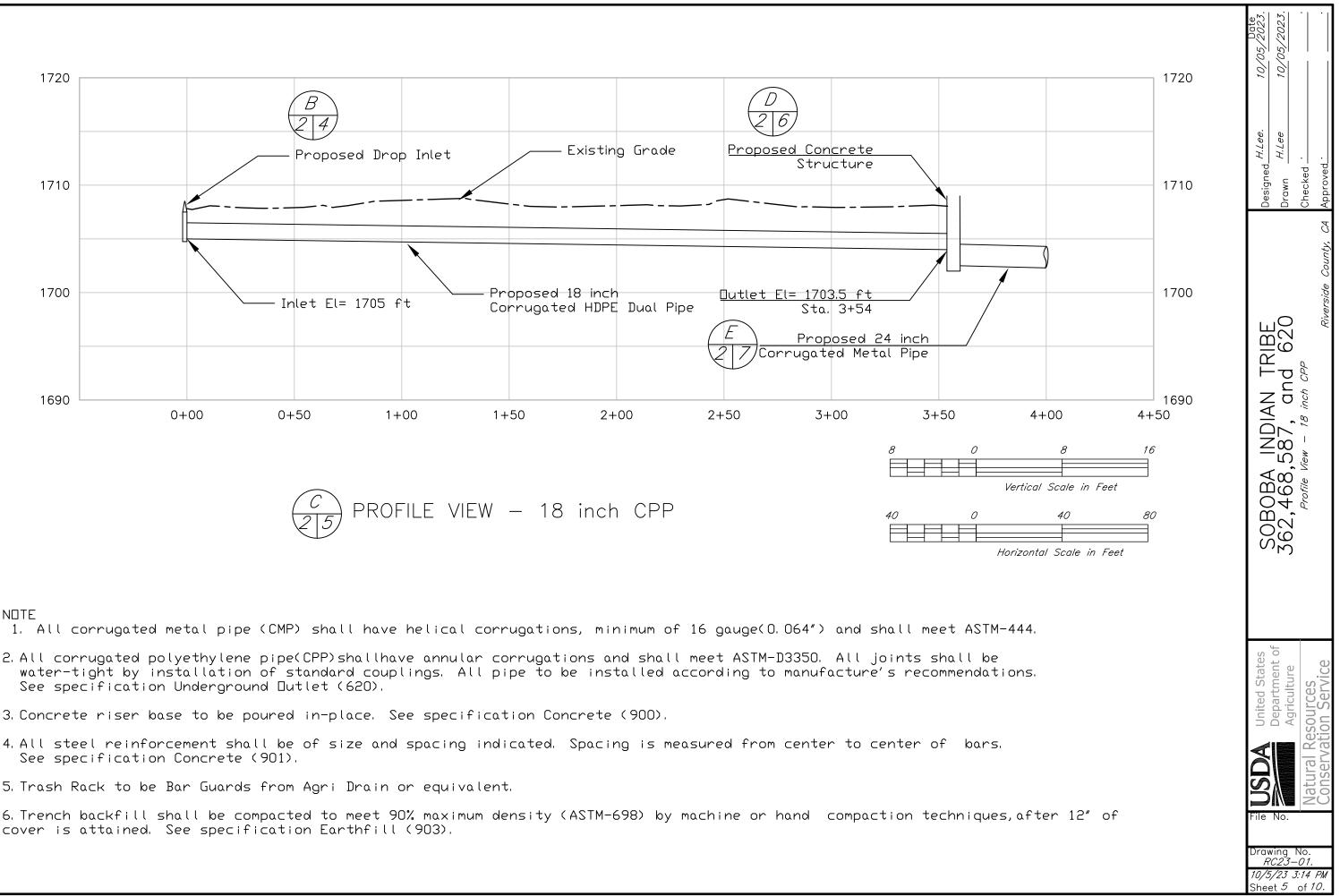
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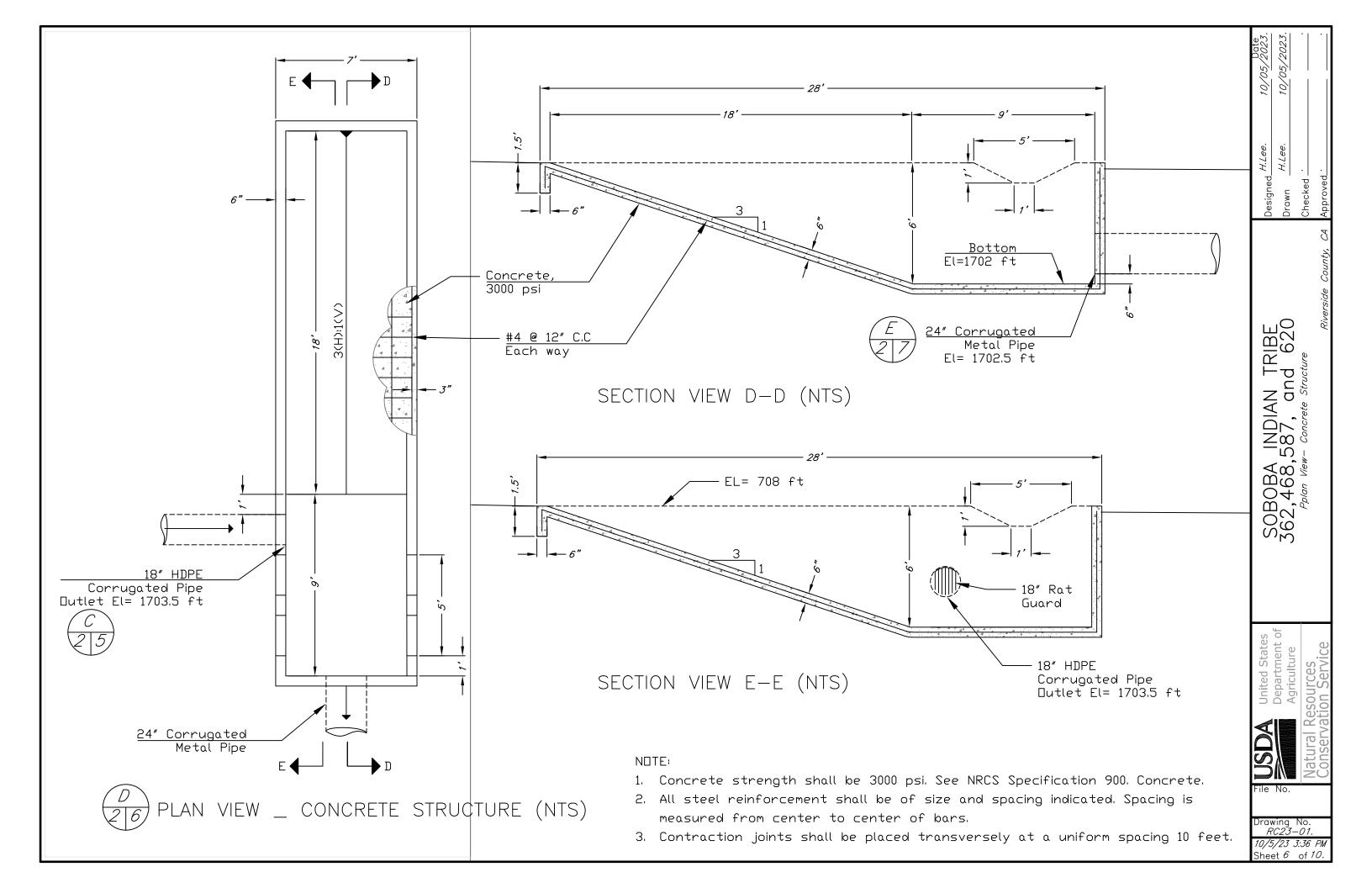


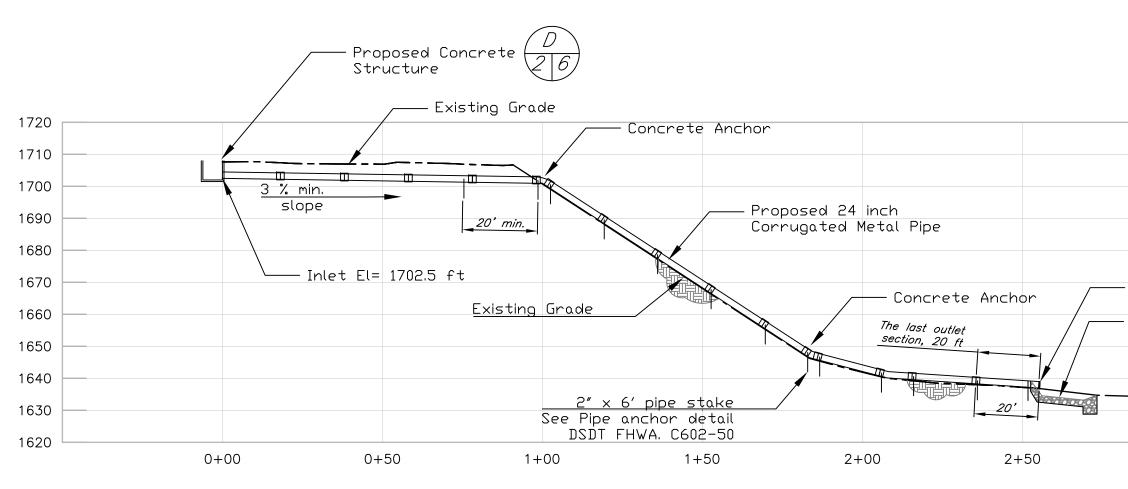


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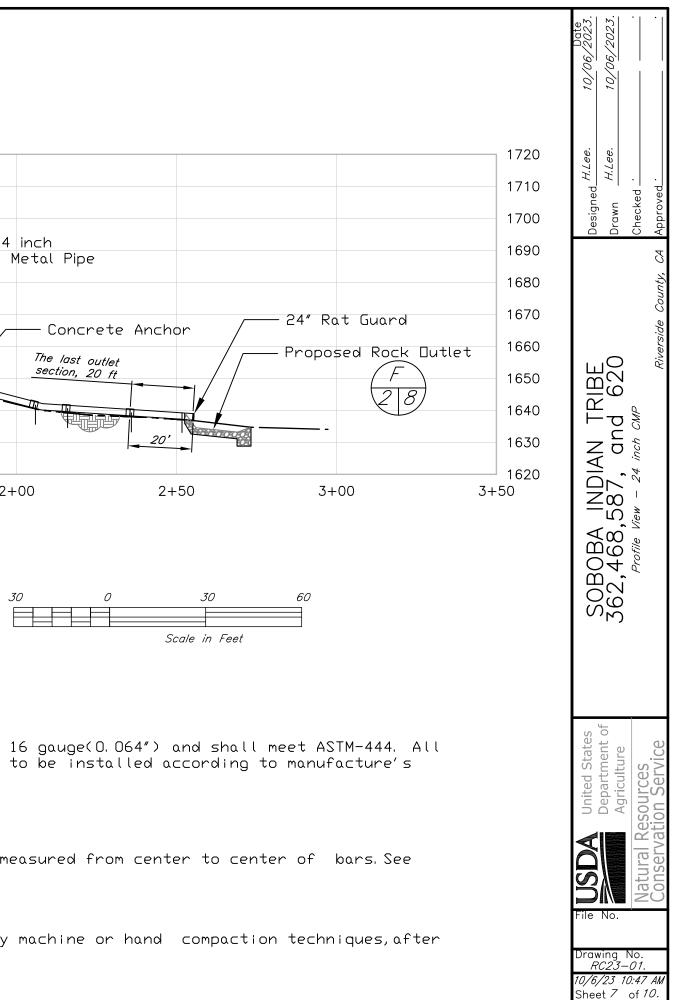
- 2. All corrugated polyethylene pipe(CPP) shallhave annular corrugations and shall meet ASTM-D3350. All joints shall be See specification Underground Dutlet (620).
- See specification Concrete (901).

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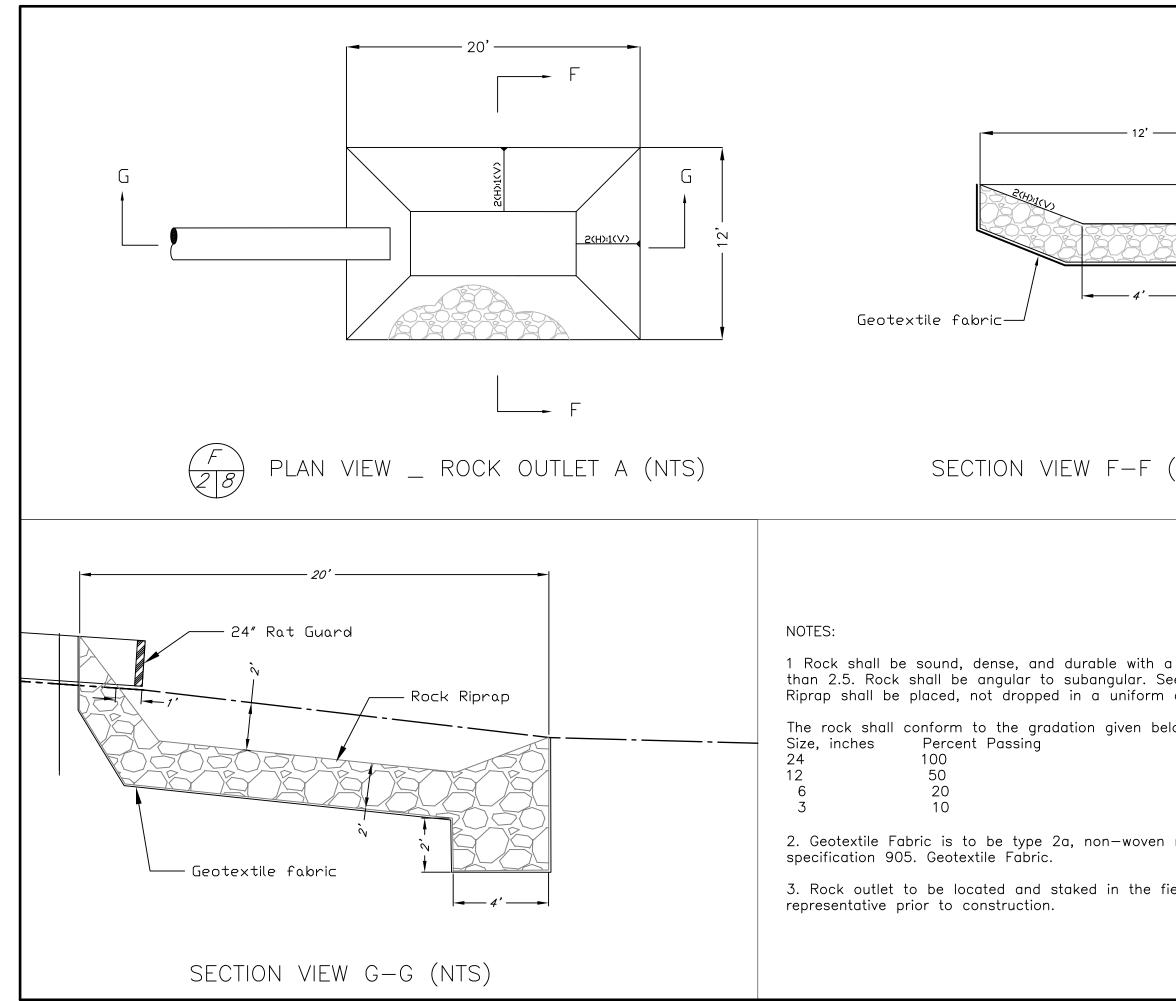


 $\overline{E}$  PROFILE VIEW - 24 inch CMP



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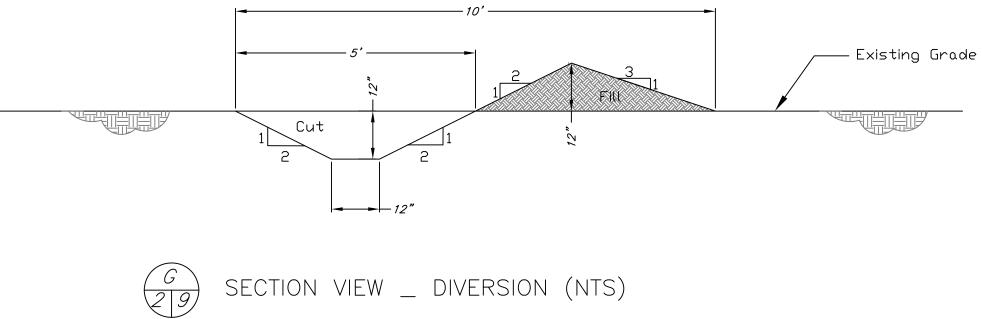
- 1. All corrugated metal pipe (CMP) shall have helical corrugations, minimum of 16 gauge(0.064") and shall meet ASTM-444. All joints shall be water-tight by installation of standard couplings. All pipe to be installed according to manufacture's recommendations. See specification Underground Dutlet (620).
- 2. Concrete riser base to be poured in-place. See specification Concrete (900).
- 3. All steel reinforcement shall be of size and spacing indicated. Spacing is measured from center to center of bars. See specification Concrete (901).
- 4. Rat Guard from Agri Drain or equivalent.
- 5. Trench backfill shall be compacted to meet 90% maximum density (ASTM-698) by machine or hand compaction techniques, after 12" of cover is attained. See specification Earthfill (903).



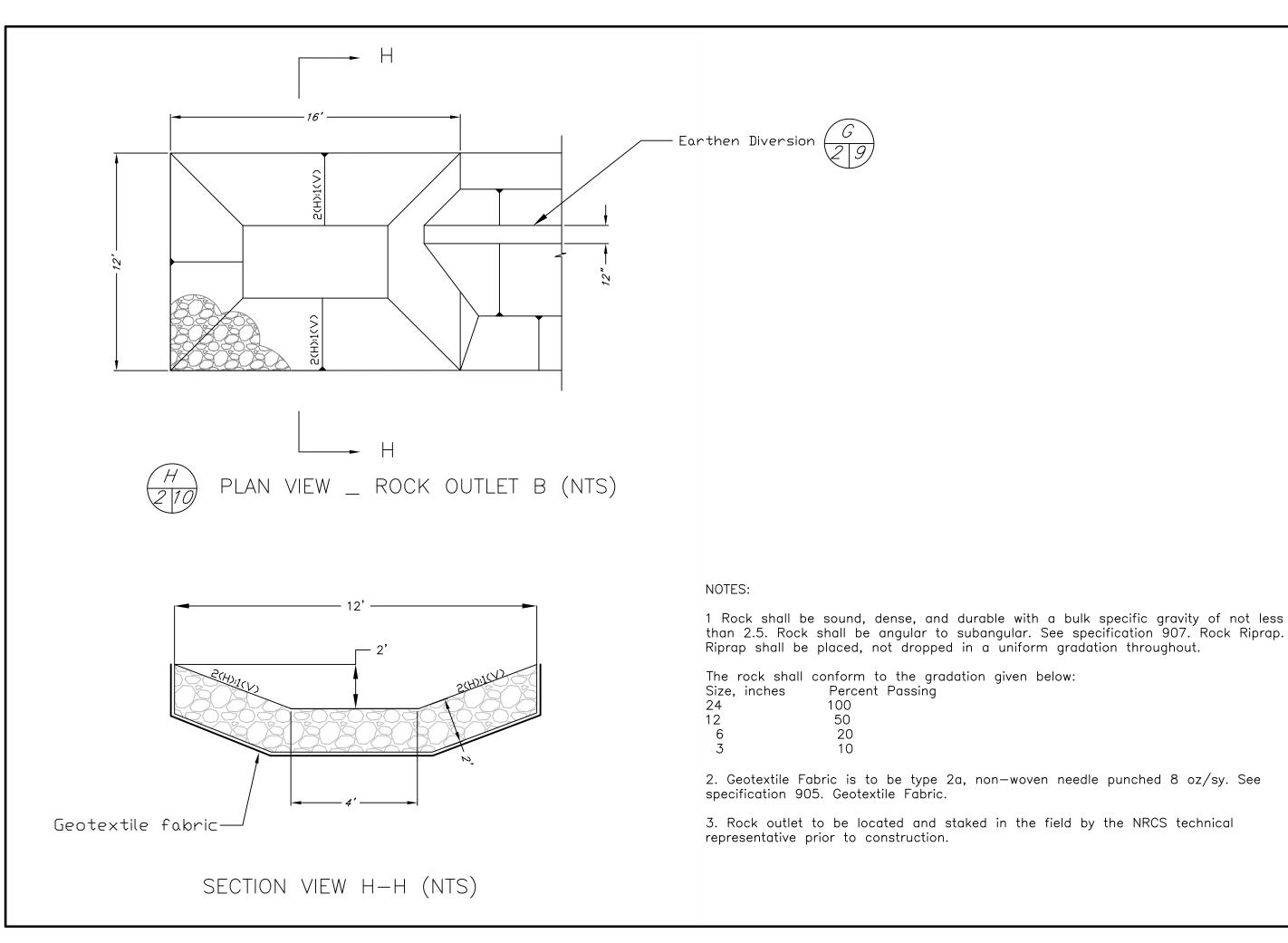
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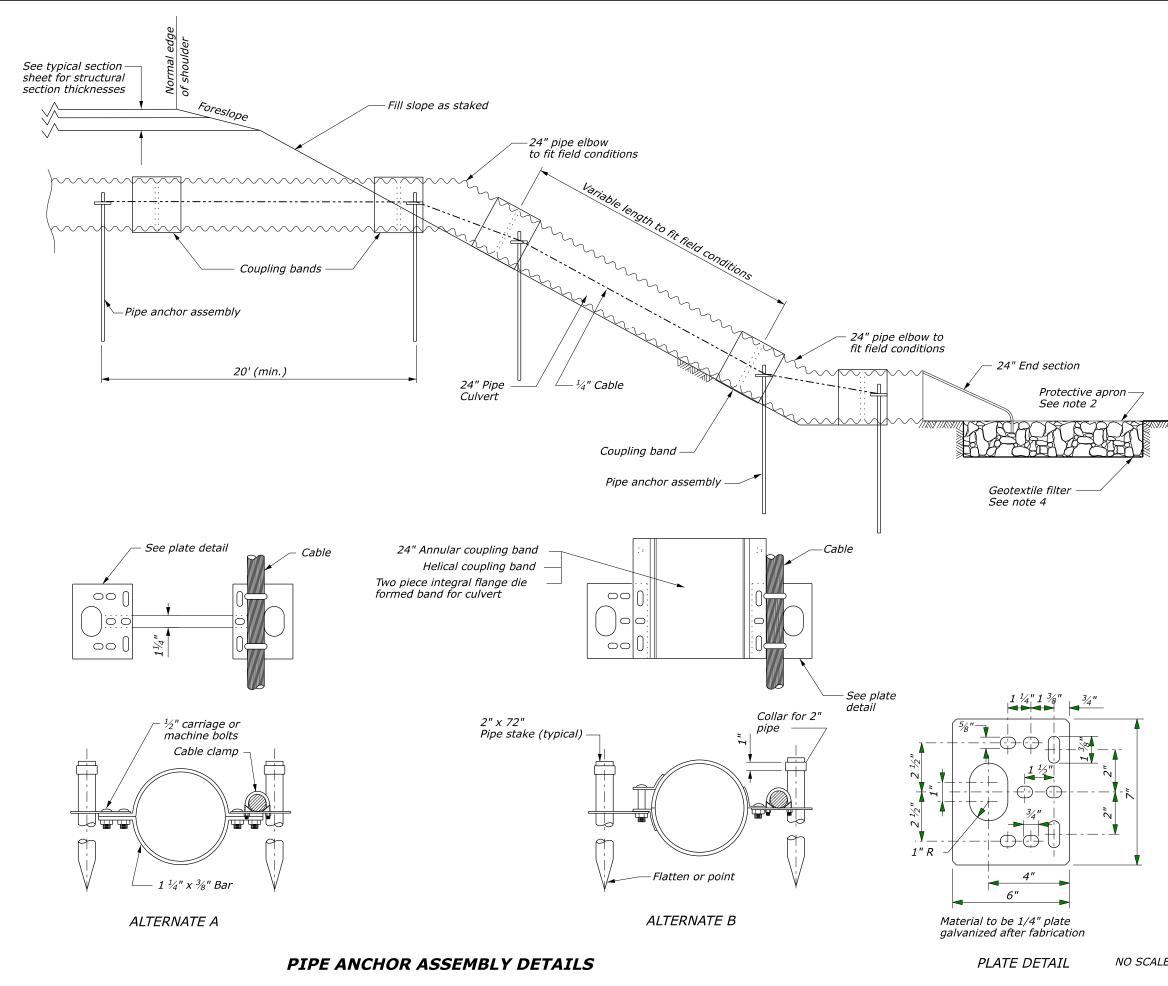
- 1. Each earthen diversion to be located and staked in the field by the NRCS technical representative prior to construction. See NRCS Specification 903. Earthefill.
- 2. All diversion shall be maintained at the design height.



Designed <u>H.L<i>ee.</i> 10/05/2023.</u> Drawn <u>H.L<i>ee.</i> 10/05/2023.</u> Checked <u>.</u> .
SOBOBA INDIAN TRIBE 362,468,587, and 620 <sup>5ection View –Diversion</sup> Riverside County, C4 Approved
United States Department of Agriculture Agriculture Drawing No: <i>Barcources</i> Conservation Service Speet 9 of 10.



Date 10/05/2023.		Checked .	Approved ·
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S1         PROJECT NAME <b>NOTE:</b> 1. Furnish metal pipe culvert, elbows, and coupling bands according to Section 602.           2. Furnish riprap for protective apron according to Section 251 & Detail C251-50.           3. Furnish hardware galvanized according to AASHTO M111M.           4. Furnish geotextile filter type conforming to subsection 714.01(a). See summary tables for class and type.           5. Place pipe anchor assemblies at approximately 20' intervals along rundown portion of drain pipe.           6. Other suitable pipe anchor assemblies may be used upon approval in writing by the CO.           7. The use of the hugger band is restricted to welded spiral pipe with annular end corrugations or riveted annularly corrugated pipe.           8. Metal pipe shown is typical. Steel, aluminum, and concrete pipe as indicated on the drainage summary sheet, may be used.           9. Join concrete pipe according to Section 602 or other methods approved by the CO.           10. Use alternate A anchor assembly only with annular or preformed end coupling band if securely fastened on downstream side of joint. Alternate B anchor assembly to be fastened to pipe sections and not to band coupler used to join sections.           11. Use gaskets on all joints along the rundown portion of drain pipe.           12. Pipe anchor assemblies will be paid for under Section 606.           U.S. DEPARTIMENT OF TRANSPORTATION FEDERAL HIGHWAY ADMINISTRATION CENTRAL FEDERAL LIGHWAY ADMINISTRATION CENTRAL FEDERAL LIGHWAY DIVISION			STATE		SHEET NUMBEF			
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24" RUN DOWN AND PIPE ANCHOR ASSEMBLY			CFLHD	DETAIL				
PIPE ANCHOR ASSEMBLY		24"						
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C602-50



# SOBOBA BAND OF LUISEÑO INDIANS POPPET CREEK STORMWATER INFRASTRUCTURE



#### CONTRACTOR NAME:

DESCRIPTION	QTY	UNIT	UNIT COST	TOTAL
MOBILIZATION	1	EA		\$-
CONCRETE CURB				
Excavation	7	СҮ		\$-
Concrete, 3000 psi, with wire mesh	10	CY		\$ -
Labor	10	HRS		\$ -
				,
18" CPP (360' LONG)				
Excavation	240	CY		\$-
Labor (2 person)		HRS		\$-
Concrete, 3000 psi with wire mesh	1	CY		\$-
18" corrugated HDPE double wall pipe	360	LF		\$-
24"CMP riser	4			\$-
24" bar guard	1	EA		\$-
18" rat guard	1	EA		\$-
CATCH BASIN - CONCRETE STRUCTURE		<u> </u>		
Excavation	43	CY		\$-
Labor (2 person)		HRS		\$-
Concrete, 3000 psi with wire mesh	7	СҮ		\$-
24" CMP (260' LONG)				
Excavation	60	СҮ		\$-
Labor (2 person)	00	HRS		\$ -
Concrete, 3000 psi with wire mesh	2	CY		\$ -
24" corrugated metal pipe	260	LF		\$ -
24" rat guard	1	EA		\$ -
2" x 6' steel post	28	EA		\$ -
ROCK OUTLET A (12' X 20')				
Excavation	27	CY		\$-
Labor		HRS		\$-
Rock Rip Rap (D100 = 24")	20	CY		\$-
Geotextile fabric (8 oz/sy)	45	SY		\$-
DIVERSION (710' LONG)				
Excavation	80	CY		\$ -
Labor (2 person)		HRS		\$ -
Fill material	70	CY		\$-
ROCK OUTLET B (12' X 16')				
Excavation	22	СҮ		\$-
Labor		HRS		\$ -
Rock Rip Rap (D100 = 24")	15	СҮ		\$ - \$ -
Geotextile fabric (8 oz/sy)	36	SY		\$ - \$ -
		51		τ
INSURANCE		%		
FEE		%		
	TOTAL AMO	UNT OF BID		\$-